INVOICE

•

**Date:** YYYY-MM-DD

**Invoice Number:** 00001

**Due Date:** YYYY-MM-DD

**FROM**

**BILL TO**

**YOUR COMPANY NAME**

123 Your Street

City, State, Country, ZIP Code 123-456-7890

your@email.com

**Client Name**

Street address City, State, Country

ZIP Code

**DESCRIPTION UNIT COST/HR RATE QTY AMOUNT**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Item name here | | 0.00 | | 1 | | 0.00 | |  | |
| Item name here | | 0.00 | | 1 | | 0.00 | |  | |
| Item name here | | 0.00 | | 1 | | 0.00 | |  | |
| Item name here | | 0.00 | | 1 | | 0.00 | |  | |
| Item name here | | 0.00 | | 1 | | 0.00 | |  | |
| Item name here | | 0.00 | | 1 | | 0.00 | |  | |
| f  **NOTES** | |  | | **Subtotal**  **Discount** | | 0.00  0.00 | |  | |
|  | |  | | **Tax Rate (%)** | | 0% | |  | |
| **Terms:** Please pay invoice by MM/DD/YYY Y. If this invoice is  unp aid by the due date, a non-compounding late fee of 1.2% | |  | | **Tax Amount** | | 0.00 | |  | |
| accrues monthly on the outstanding amount. | |  | |  | |  | |  | |
|  | |  | | **TOTAL** | | **0.00** | |  | |

***Template courtesy of*** [***TrulySmall***](http://www.trulysmall.com/)